
Train-the-Trainer Evaluation 1

Location: _____ Date: _____

For each topic, circle two numbers. The left refers to how prepared you felt before the train-the-trainer program. The number to the right refers to how prepared you felt after the session.

1 = Unprepared

3 = Moderately Prepared

5 = Fully Prepared

Before		After
1 2 3 4 5	Developing correct learning objectives	1 2 3 4 5
1 2 3 4 5	Applying adult learning principles	1 2 3 4 5
1 2 3 4 5	Implementing various learning activities	1 2 3 4 5
1 2 3 4 5	Designing effective PowerPoint slides	1 2 3 4 5
1 2 3 4 5	Understanding my training style	1 2 3 4 5
1 2 3 4 5	Establishing a positive learning environment	1 2 3 4 5
1 2 3 4 5	Using effective presentation skills	1 2 3 4 5
1 2 3 4 5	Asking and answering questions	1 2 3 4 5
1 2 3 4 5	Resolving problems in the classroom	1 2 3 4 5
1 2 3 4 5	Evaluating learning	1 2 3 4 5

Use the following scale to evaluate each item:

5 = Excellent

4 = Very Good

3 = Average

2 = Fair

1 = Poor

____ The training objectives were clearly communicated.

____ The pace of the training was appropriate.

____ The level of difficulty was appropriate for me.

____ The instructor is knowledgeable about the content.

____ The instructor answered my questions adequately.

____ Adequate time was allowed to practice the new skills.

____ I will apply what I learned.

What suggestions do you have to improve this train-the-trainer program?

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Train-the-Trainer Evaluation 2

Date: _____

Use the following scale to evaluate each item:

5 = Excellent

4 = Very Good

3 = Average

2 = Fair

1 = Poor

DELIVERY

_____ Trainer delivery

_____ Trainer expertise

_____ Level of participant involvement

_____ Trainer enthusiasm

_____ Organization

_____ Trainer created a positive learning

_____ Opportunity for questions

environment

Your comments about the session:

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CONTENT

_____ Level of subject matter

_____ Met your expectations

_____ Coverage of subject matter

_____ Transferability of ideas

What was the most valuable?

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What was the least valuable?

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MISCELLANEOUS

_____ Quality of materials

_____ Facilities

Comments:

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Please provide suggestions that will help us improve this training:

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