

GOVERNMENT WORKFORCE
Learning Innovations Conference



Date: Thursday, September 12, 2019

Location: Grand Hyatt Washington | 1000 H Street NW | Washington, D.C. 20001

Hosted by: The Association for Talent Development (ATD), a professional membership organization supporting those who develop the knowledge and skills of employees in organizations around the world.

STEP-BY-STEP PAYMENT GUIDE

Registration Rates:

Registration Type		Early Bird (Ends June 1)	Regular (After June 1)
Government Employees	ATD Members	\$249	\$299
	Nonmembers	\$349	\$399
Private Sector		\$749	\$799

How to Register:

Groups: For group registrations of three or more people, [please fill out this form](#) or contact ATD's Customer Care team at 800.628.2783 or 703.683.8100. Email: customercare@td.org.

Individuals:

- Purchase Order or Invoice: Contact ATD's Customer Care team at 800.628.2783 or 703.683.8100. Email: customercare@td.org.
- Online Payment: Payment for individual registrations can be made conveniently and securely online via secured credit card transaction by following these steps:
 1. **Go to** www.governmentworkforce.td.org/registration.
 2. **Click on the Register Now button next to the category that best applies to you.**
 3. **Select the quantity of tickets, click Add to Cart, and follow the checkout process.**
 - a. Groups of three or more are eligible for a discounted rate and should select the group registration option.

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4. **Enter billing information:**
 - a. First and Last Name
 - b. Billing Address
 - c. Phone Number.

5. **Promo Codes:** If you have a coupon or promo code, you can apply it in the Item Summary tab before proceeding to the Payment tab.

6. **Payment Information:** Select your credit card type and enter the following information:
 - a. Card Number
 - b. Name on Card
 - c. Expiration Month and Year
 - d. Security Code (CVV)

7. **Complete Registration**

Additional Information About the Host Organization:

Name:	Association for Talent Development (ATD)
Physical Address:	1640 King Street, Alexandria, VA 22314
ATD Pricing and Registration Contact:	Customer Care 800.628.2783 or 703.683.8100 Email: customercare@td.org
Fax Number:	703.299.8723
Tax ID/EIN:	39-0852310