

# Talent Development Body of Knowledge (TDBok)

## FAQs for Chapter Leaders

### **What type of resource is *The Talent Development Body of Knowledge (TDBok)*?**

The Talent Development Body of Knowledge (TDBok) is the first-ever, comprehensive collection of concepts, definitions, methodologies, and examples covering the 23 Capability Areas identified in the [Talent Development Capability Model](#).

Accessible anytime, anywhere, on any device, the TDBok offers a deep dive of the concepts within the [Talent Development Capability Model](#), the framework that tells talent development practitioners what they need to know and do to develop themselves, others, and their organizations. This first-of-its-kind resource for information on the field was developed with more than 60 subject matter expert contributors and incorporates curated perspectives from thousands of publications. The TDBok gives you the means to define the personal, professional, and organizational impact capabilities required for success—today and in the future.

The Talent Development Capability Model is the foundation for [ATD CI's certification programs](#), the [Associate Professional in Talent Development \(APTD\)](#) and the [Certified Professional in Talent Development \(CPTD\)](#). The TDBok can serve as an important resource for exam preparation.

### **How will my chapter's study group facilitator request access for our free TDBok?**

Chapter study group facilitators will request access to their chapter's free TDBok via this [online form](#). Once your chapter's information has been confirmed, your [chapter relations manager](#) (CRM) will email your study group facilitator with your chapter's username and password within two business days.

### **What if our chapter has multiple study group facilitators?**

Multiple study group facilitators are fine, but access to your chapter's free login of the TDBok is limited to one user. Multiple users may not access the TDBok simultaneously. Your study group facilitators will need to coordinate logging into the system so that your chapter continues to have access to your free login to the TDBok.

### **How do I access the TDBok once I've received my account information?**

Once you've purchased the TDBok, go to [ATD's Bookshelf e-reader](#) to access your copy. You must have a td.org account to access the e-reader. If you do not have a td.org account, please set one up.

### **May our chapter study group facilitator change our account username and password?**

We ask that you do not alter the username and password for your chapter's account. ATD chapter services staff have a master list of this information on file in case your study group facilitator misplaces the account information. If the account login information has been altered, your chapter will need to send an email to your [CRM](#) in order to restore your chapter's access.

### **Will anyone from our chapter be able to log into the TDBok?**

For security reasons, only your chapter's study group facilitator will have access to your chapter's login to the TDBok. Furthermore, your study group facilitator and chapter president will be the only people from your chapter who are authorized to request that your chapter's account information be reset.

### **Where can chapter members purchase their own TDBok?**

The TDBok can be purchased [via the ATD Store](#) for \$195 for members and \$295 for non-members. Please note that the TDBok is included with all [ATD prep courses](#).

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Candidates ready to register for the exam may also elect to receive the Learning System bundled with the exam for one price.

Encourage chapter members to use your chapter's [Chapter Incentive Program](#) (CHIP) code during checkout so that your chapter earns revenue from the purchase. Chapters will earn 10 percent of each TDBok that is purchased using your chapter's CHIP code.

### **Are there any usage limitations for our free login to the TDBok?**

Your chapter's free access to the TDBok is limited to your study group facilitator. You may not share this access with your members, study group participants, or prospective members. Should your study group facilitator violate this policy, your chapter's access could be revoked.

### **Will my chapter's access expire?**

The TDBok is available to chapters through a 12-month digital subscription. Chapters that require access to the TDBok following the 12-month subscription will have to [request access again via the online form](#). However, if your chapter is planning to change study group facilitators, please notify your [CRM](#) to update the account records.

### **My chapter doesn't have a study group. Can we still get our free access as a demo or library for our chapter?**

No, free access to the new TDBok is limited to chapters who are currently hosting, or planning to host, CPTD and/or APTD study groups for their members.

### **Can we purchase one TDBok and share it among all the study group participants?**

No, each study group participant will need to purchase their own TDBok. Access to the new TDBok is limited to one individual. Should this policy be violated, access could be revoked.

### **Where can we find best practices on how to run a chapter study group?**

For more information on certification study groups, please visit our [Certification Toolkit](#) or check out best practices from other chapters in the professional development tab of the [Sharing Our Success](#) section of our website. Chapters who are considering setting up a study group are also encouraged to reach out to their CRM who can share additional best practices.

Chapters hosting study groups can submit their best practices as SOS submissions. Visit [td.org/sos](http://td.org/sos) to learn more and submit.

### **My question isn't here. Who can help me?**

If you have additional questions that are not answered in the FAQs, please contact your [CRM](#).