

Leader Connection Newsletter

Supporting Chapter Success

December ATD Updates

CARE Survey Platform is Live!

Thank you for your patience as we've navigated transitioning to a new survey platform this year. As of today, all CARE contacts should have received a unique link to access their chapter's CARE survey. Submissions are due by **January 31, 2024** (January 12 for early birds!). Continue reading below for additional information.

Submit a Proposal to Present at ALC 2024

The ALC RFP submission form is now open. Chapter leaders who are interested in presenting at ALC should [submit a proposal](#) by **January 19, 2024**. For more information on the submission process, watch the recorded ALC RFP webinar [here](#). Continue reading below for additional information.

Submit Your 2024 Board Roster Early

Chapters that submit their 2024 board rosters by **December 31, 2023**, will be entered into a lottery to receive a complimentary ATD Professional Plus Membership. Set your chapter up for success by submitting your roster [via](#)

Thank You for Participating in ELW!

We've loved seeing your Employee Learning Week (ELW) activities this week! If your chapter held an event or otherwise promoted ELW, please complete the form at td.org/elw by

Prepare for Chapter Affiliation Requirements (CARE) Submission

Chapter Services has sent each chapter's designated CARE contact a unique link to access the submission portal. To ensure your chapter is prepared, create a plan with the board to submit CARE on time. Leverage the [CARE resources](#) to support you through the submission process.

The CARE survey submission deadline is **January 31, 2024**. Submit the survey by the **early deadline of January 12, 2024**, and your chapter will be entered into a raffle to win a special prize.

ATD Chapter Services will be hosting drop-in office hours to answer any questions you might have regarding your chapter's CARE submission or the new CARE survey platform.

Register ahead of time to block time on your calendar! Please find the schedule and access links below:

- Tuesday, December 19: 11:30 a.m. to 1:30 p.m. ET – [Register here!](#)
- Thursday, December 21: 2:30 to 4:30 p.m. ET – [Register here!](#)
- Tuesday, January 2: 3 to 5 p.m. ET – [Register here!](#)
- Friday, January 5: 11:30 a.m. to 1:30 p.m. ET – [Register here!](#)

If you are unable to attend office hours and have questions regarding your chapter's CARE submission, please contact your [Chapter Relations Manager](#).

Submit a Proposal to Present at ALC 2024

The annual ATD Chapter Leaders Conference (ALC) brings together chapter leaders from across the country. Current and incoming board members will network with fellow chapter leaders and share best practices for running an ATD chapter. **This year's ALC will take place in conjunction with ATD24 May 17-18, 2024 in New Orleans, Louisiana.** More information on registration coming soon.

Chapter leaders who are interested in presenting at ALC should [submit a proposal](#) by **January 19, 2024**. For more information on the RFP process, view the ALC RFP webinar [here](#). If you have questions regarding ALC proposal submissions, please contact Jocalyn Lombardi at jlombardi@td.org.

Innovation & Recognition



December Chapter of the Month: Chicagoland

Beginning in 2021, the Chicagoland Chapter developed a pair of resource manuals—one for mentors and one for mentees—to structure their new mentorship program and align it with the Talent Development Capability Model™. The guides serve as a starting point for mentor-mentee pairs and include introductory activities, reflection prompts, templates, mentoring best practices, and more. After receiving positive feedback from mentors and mentees, the board expanded the program and increased participant flexibility by offering rolling admissions throughout the year.

[Read more about this program.](#)

Sharing Our Success (SOS)

The SOS program helps chapters improve by sharing and finding easy-to-use ideas, resources, and practices. Submit your chapter's best practice to gain recognition, share your knowledge, measure your accomplishments against established criteria, and be considered for a Chapter of the Month award. [Learn more and submit here.](#)

Chapter Essentials

Connect With Fellow Chapter Leaders

Join the [ATD Chapter Leaders LinkedIn Group](#) to share resources, ask questions, and celebrate successes with other chapter leaders. Please note that you must be an active chapter volunteer to participate in this group.

Looking for Assistance?

[Chapter Leader Community](#)

[Chapter Services](#)

[National Advisors for
Chapters](#)

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